

Enrollment Agreement



2024-2025

This will serve as an agreement between The Montessori Children's Garden, Inc. (d/b/a/ The Montessori Children's House of Wellesley; MCHW) and (parent) _____ regarding the enrollment of (child) _____ for the period of Sept. 1, 2024 through May 31, 2025 in the MCHW Primary Level Montessori program in accordance with the terms and policies outlined in the *MCHW Parent Handbook*.

Lunch Bunch Enrollment (Optional):

I would like to enroll my child in the following optional lunch bunch days:

_____ Tuesday _____ Wednesday _____ Thursday

I understand that Lunch Bunch enrollment is limited and that MCHW will honor requests in the order in which they are received. The fee for Lunch Bunch is \$960/year for each day selected.

Enrollment Fee: A one-time, non-refundable enrollment fee for new students (including siblings) of \$150 is required at the time of enrollment. **There is no enrollment fee for returning children.**

_____ **I am enrolling this child at MCHW for the first time. I understand that a non-refundable \$150 enrollment fee applies.**

_____ **I am re-enrolling this child at MCHW. He/She has previously attended MCHW. I understand that no enrollment fee applies.**

Tuition Deposit: A non-refundable \$1,000 tuition deposit is required at the time of enrollment. Spots cannot be held until the deposit is received.

_____ **I have included the non-refundable \$1,000 tuition deposit with this enrollment agreement.**

Tuition Schedule

	Deposit	April 1	Aug. 1	Jan. 1	Total
Tuition	\$ 1,000	\$ 4,360	\$ 4,360	\$4,360	\$13,960

Additional fees for Lunch Bunch days, if chosen, will be prorated and added to the invoice. MCHW reserves the right to terminate enrollment for noncompliance with the agreed upon payment schedule.

Enrollment Terms:

Parents agree to read and abide by the policies and procedures contained in the *Parent Handbook*. MCHW reserves the right to adopt and amend these as deemed necessary. Updates will be posted online.

Early withdrawal from the program is allowed at any time. Withdrawal requests must be made in writing, dated and signed by the parents. Parents agree and understand that all payments received before the date of withdrawal are non-refundable, but MCHW will not hold parents responsible for further payments within the academic year.

Parents agree to complete and submit the Family Registration Packet, Emergency Form, and Physician Statement no later than July 15, 2024. MCHW will keep all information confidential and will not disclose this information to any person without consent of the parents unless required for emergency medical or dental treatment of the child or as otherwise mandated by law.

MCHW strives to use all reasonable and customary measures to ensure the safety and well-being of all students. The parents acknowledge, however, that accidents can happen and will not hold MCHW or its employees responsible for injury or loss as long as reasonable care and good judgment have been demonstrated.

No child will be released to anyone other than a parent without prior written, signed consent of a parent. Parents agree to pick up their child every day no later than the agreed upon dismissal times.

I have read and agree to the terms of the above Enrollment Contract.

Parent Name (PRINT): _____

Parent Signature: _____

Date: _____

*Please make your check for the enrollment fee (\$150, if applicable) and tuition deposit (\$1,000) payable to
The Montessori Children's House of Wellesley (or MCHW)*